

# Harlan County Board Minutes



Supervisors Room, Alma, NE

Tuesday, September 6th, 2016

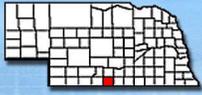
The Harlan County Board of Supervisors met in regular session Tuesday September 6<sup>th</sup> with JD Schluntz, Max Schultz, Lonny Hanna, Rodney Metzger, Doug Horwart, Traci Dietz, and Gary Dunse present. Also present were County Clerk Janet Dietz, County Attorney Bryan McQuay, Chris Schluntz, Tyler Schmidt, Bill Bose, Jeff Bash, Joe Schluntz, Nathan Dunse, Kim Wessels, and Sandy Artz were in attendance. Chairman Dietz called the meeting to order and stated that there is a copy of the open meetings act posted in the room and will be followed by the Board. Clerk Janet Dietz took all proceedings while the convened meeting was open to the public.

Minutes from August 16th were reviewed. Chairman Dietz called for any additions or corrections. JD. Schluntz wanted his motion of deputy's salary to read \$17.85 per hour. Motion made by Dunse 2<sup>nd</sup> by JD. Schluntz to approve corrected minutes. Roll call votes, all ayes. Motion carried.

The morning was spent auditing and allowing claims. Motion was made by Hanna 2<sup>nd</sup> by Horwart to approve all payroll/vendor claims but Lancaster County General Assistance and Katheryn Peters claim. Roll call votes, all ayes. Motion carried.

Chairman Dietz brought forth discussion on the Lancaster County General Assistance claim. Per County Attorney it was suggested to pay the claim. Motion made by Hanna, 2<sup>nd</sup> by Metzger to pay the Lancaster County General Assistance claim. Roll call votes, all ayes. Motion carried.

Discussion turned to the agent salary/mileage claim submitted for Katheryn Peters. ( A "bonus claim" of \$2,100.00 was filed in April of 2016, county board denied the claim due to no working hours were attached) Claim submitted today is for \$2,134.42 and provided the extra hours and mileage. (62 hours at \$28.36, 18 hours at \$17.22, and mileage of \$66.14). Several members from the Extension board spoke of the need to compensate Katheryn for her extra duties above and beyond as the office was short staffed. County board question the hours worked and over lapping of duties by all offices. Motion was then made by Dunse 2<sup>nd</sup> by JD. Schluntz to approve the claim. Roll call votes, District # 5- Horwart-no, District # 1-JD Schluntz-yes, District # 7- Dunse-yes, District # 2 M. Schultz-yes, District # 4- Metzger-no, District # 3- Hanna-no, District # 6-Dietz-yes. Motion carried. (Claim Committee,



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Metzger, Hanna, Horwart refuse to sign/stamp claim) County Attorney advised the remaining board members could sign the claim.

Harlan County Treasurer Diane Grotfeld and Geneie Andrews from GIS workshop joined the meeting. Geneie and Diane were here to request the need to expand the services from GIS Workshop. This would allow the Treasurer's office to accept payments online and expand the Harlan County Zoning information. GIS Workshop will apply for a grant for the first year. Motion made by Horwart 2<sup>nd</sup> by Metzger to proceed with the GIS grant for the Treasurer and Zoning. Roll call votes, ayes. Motion carried.

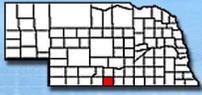
## **HARLAN COUNTY BOARD OF EQUALIZATION**

Motion made by Dunse 2<sup>nd</sup> by M. Schultz to move into Board of Equalization. Roll call votes, all ayes. Motion carried. County Assessor Kim Wessels brought to the board, tax list correction #1267 for approval. This homestead exemption was denied and now will be put back on the tax roll. Motion made by Dunse 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried. Motion made by M. Schultz, 2<sup>nd</sup> by Dunse to return to regular session. Roll call votes, all ayes.

County Attorney discussed the foreclosure case and possible sheriff's sale.

## **Budget Hearing and Budget Summary**

At 2:05 pm Chairman Dietz opened the Budget Hearing as published in the Harlan County Journal/ Main Street Media. (Clerk posted the Budget document in the Courthouse and Post Office-Alma, and Hogeland's Market.) CPA, Bob Dunaway joined the meeting. Discussion was held on mill levy, Hospital Bond, inter-fund transfers, State fund allocation for the road department. JD Schluntz did not want to levy for the hospital bond, and have extra funds in that account. Sue Lans and Bruce Beins were also present. JD Schluntz asked the hospital members if they were prepared to make the hospital bond payment. Mr. Dunaway said the Budget Document is prepared with the hospital paying \$125,000.00, as Harlan County is primarily responsible for the bond payment. Hospital members spoke of paying some of the bond payment. At 3:06pm Chairman Dietz closed the Budget Hearing. Motion was made by Hanna 2<sup>nd</sup> by Horwart for the 1% additional budget increase. (to be in compliance with the lid law). Roll call votes, District # 1- JD Schluntz-no, all remaining votes,



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all ayes. Motion carried. Chairman read aloud the budget message allowing offices to retain petty cash accounts. Motion was made by Hanna, 2<sup>nd</sup> by Metzger, to approve. Roll call votes, all ayes. Motion carried. Chairman read aloud Resolution 2016-19. This is a preliminary levy allocation by political subdivisions. (agricultural society, rural fire districts, cemetery districts) This resolution hereby allocates the levy authority requested to each political subdivision. Motion made by Dunse, 2<sup>nd</sup> by M. Schultz to approve. Roll call votes, all ayes. Motion carried.

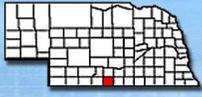
JD. Schluntz, made a motion to adopt the published budget with the deletion of the hospital bond fund. Motion failed with a lack of second. Chairman read aloud Resolution 2016-20. This resolution is adopting the Harlan County Budget and authorizing offices, departments and institutions to expend the amounts herein. Motion made by Hanna, 2<sup>nd</sup> by Horwart to adopt the 2016-2017 Budget. Roll call votes, District # 1 JD Schluntz-no, remaining roll call votes, all ayes. Motion carried. Chairman Dietz read aloud Resolution 2016 #21. (This resolution sets the property tax request at a different amount as last year.) CPA, Robert Dunaway added to the resolution with these figures General Fund Request; \$ 1,430,024.00 and a levy of .13885, Hospital Bond, \$295,000.00 and a levy of .028644. (showing a reduction of property tax request). Motion made by Dunse 2<sup>nd</sup> by JD. Schluntz to approve. Roll call votes, all ayes. Motion carried. A complete copy of all resolutions are on file in the Clerk's Office.

Bruce Beins and Sue Lans joined the meeting to request a new appointment of Jodi Horwart to the Hospital Board, District #5. Motion made by Hanna, 2<sup>nd</sup> by Metzger to approve. Roll call votes, District # 2-M. Schultz-yes, District # 4-Metzger-yes, District # 7-Dunse-yes, District # 3-Hanna-yes, District #1-JD. Schluntz-abstain, District # 5 -Horwart-abstain, (family member), and District # 6-Dietz, yes. Motion carried.

Harlan County Treasurer employee's Diane Grotfeld and Sandy Artz requested clarification on the pay raise for the fiscal year. Chairman advised Union/ Road employees were given raises in July and all courthouse employees will have a pay raise when the budget is finalized and with back pay.

With no one from the public to address the Board, Chairman Dietz adjourned the meeting at 3:47 pm. Next Supervisor meeting will be September 20<sup>th</sup> at 10:00 am.

Attest



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Janet Dietz, County Clerk

Traci Dietz, Chairman

(seal)

## CLAIMS

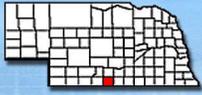
### General

Anderson, Klein, Brewster, & Brandt, ct. appt. atty. fees, \$57.00; Melodie Bellamy, cell phone, \$20.00, Cenex Credit Card Dept. fuel, \$789.99; City of Alma, utilities, \$314.74; Justin Daake, ct. appt. atty. fees, \$2,481.20; DAS State Accounting, data proc, teletype, \$638.68; Janet Dietz, mileage, cell phone, \$111.23; Traci Dietz, cell phone, \$45.00; Dollar General, supplies, \$23.10; Eakes Office Solutions, supplies, \$15.19; First National Bank, supplies, \$1,079.70; First State Bank, direct deposit fees, \$35.00; GNBC, Extension, training, \$75.00; Harlan County Clerk, postage, 32.82; Harlan County Court, fees, \$119.00; Harlan County Health System, meals, medical, \$831.83; Harlan County Treasurer, phone, \$1,648.43; Lonny Hanna, cell phone, \$45.00; Hays Pharmacy, medical, \$66.50; Dawn Hetrick, mileage/supplies, \$74.92; Joni Hilburn, mileage, \$64.80; Hogeland's Market, supplies, \$228.10; Holiday Inn, Assessor, \$254.85; Doug Horwart, cell phone, \$45.00; JEO Consulting, mitigation, \$1,947.20; Cammie Kroll, mileage, \$167.29; Lockwood Co., books, \$207.95 Mail Finance, agreement, \$330.00; Main Street Variety, \$83.13; Sarah Malone, laundry, \$39.00; Ron Melbye, cell phone, \$45.00; Rodney Metzger, cell phone, \$45.00; Midwest Special Services, transport, \$378.00; MIPS, data proc, website, \$1,144.63; NPPD, utilities, \$1,347.54; Office Solutions, supplies, \$540.53; Paper Tiger Shredding, shredding, \$308.31; Person McQuay Law Office, office rent, phone, salary, \$5,377.52; Megan Peterson, fuel, \$17.32; Darcie Porter, supplies, cell phone, \$80.46; Quill, paper, \$181.13; Michael Richman, cell phone, \$45.00; Short Stop, fuel, \$453.09; Dawn M Siegfried, deposition, \$909.19; The Lincoln National Life, disability, \$444.59; The Standard, dental ins, \$676.94; Tripe Motor Co, service, \$111.63; Trustworthy, supplies, \$18.55; United Health Care, health ins, \$10,588.08; University of Nebraska, supplies, \$19.00; Verizon Wireless, \$426.70; Kim Wessels, mileage, \$64.80. Salary/Wages, \$73,085.86

### ROAD FUND

Ag Valley, supplies, \$48.90; Alma Auto Parts, supplies, \$8.68; Baders, Highway & Street, labor, \$6,988.00; Barco Municipal Products, supplies, \$558.15; CHS Agri-Service Center, supplies, 1,019.36; City of Alma, trash/water, \$51.43; Jim Dietz, retirement, \$25.00; Willis Dietz, \$14.40; Fred Pryor Seminars, training, \$99.00; Harlan County Treasurer, phone, \$117.56; Hireright, CDL service fee, \$44.52; Hometown Leasing, printer, \$74.04; The Island, fuel, \$65.61; M.J. Lubeck. Rent, \$150.00; MIPS, Inc. data prog. \$122.84; Molzahn Tree Service, tree removal; \$900.00; Northern Safety Co, supplies, \$172.93; Office Solutions, supplies, \$243.19; Platte Valley Comm. Supplies, \$42.75; Quill Corporation, supplies, \$89.71; S & W Auto Parts, supplies, \$154.46; The Lincoln National Life, Ins, \$173.09; The Standard, dental ins, \$322.02; United Health Care, ins. \$6,197.81; Verizon, phone, \$121.94; Whites Auto Glass, labor, \$60.00; Zee Medical, supplies, \$50.20. Salary/Wages, \$34,528.82

Tourism



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Salary, \$900.00

## General Assistance Medical Indigent

Lancaster County Nebr. General Assistance, reimbursement, \$ 3,296.67

## Hospital Bond

Cornerstone Bank, bond fee, \$750.00

## 911- Emergency

City of Holdrege, \$939.88

## Services for the Aging

Harlan County Senior Center, qtrly payment, \$1,433.83

## Weed Fund

Salary, \$772.50; Harlan County Treasurer, phone, \$50.21; Nebr. Weed Control, training, \$120.00

## Salaries

### General Fund

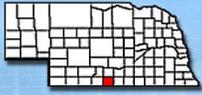
Supervisors- Chairman (1) \$1,155.00/mo., (6) at \$1,030.00/mo., County Clerk, Clerk of District Court, Election Commissioner, Register of Deeds, (1) at \$3,370.99/mo., County Treasurer, (1) \$3,370.99/mo., County Assessor (1) at \$3,370.99/mo., County Deputy (2) \$2,724.01/mo., County Attorney (1) at \$3,807.76/mo., Deputy County Attorney, (1) at \$1,768.17/mo., County Surveyor (1) at \$2,077.47/mo., County Sheriff (1) at \$4,045.19/mo., Deputies (3) at \$18.78/hr., Office Manager/Dispatcher (1) at \$16.43, Dispatchers (2) at \$14.00/hr., (1) at \$13.39/hr., Civil Defense Officer (1) at \$675.22/mo., Home Extension Aid (1) at \$2,916.67, Clerical (3) at \$14.16/hr., (1) at \$15.45/hr., Laundry Labor \$9.00/hr., Planning & Zoning Administrator, part time (1) at \$530.00/mo., Veterans Administrator, (1) \$530.00., Tourism Director, \$900.00/mo., custodial, (1) at \$15.45

### Road Fund

Highway Superintendent (1) at \$4,000.00/mo., Road Foreman, (1) \$18.03/hr., Road maintenance employees, (8) \$16.10/hr., clerical (1) at \$14.16/hr.

### Weed Fund

Weed Supervisor (1) \$ 800.00/per month



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